

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

Agenda

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following agenda:

Athens County Board of County Commissioners

Meeting Agenda for Tuesday, January 23, 2024 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes for January 9, 2024

Approve Appropriations, Transfers, New Line Items Requests/Changes & Bills

Transfer \$15,030.28 from 001-1115-580200- PA Vap Match to 169-2169-417100 VOCA Grant 2023-2024

Transfer \$52,335.94 from 491-1300-580102 Bond Transfer into 017-2017-422101 Transfers In

9:30

9:45 "DJFS Dir Jean Demosky - weekly updates - Budget Transfers- Athens County Job and Family Services Resource Center

Renovation CONSTRUCTION ADMINISTRATIONS PHASE"

10:00 911 Dir Teresa Fouts-Imler - Furniture Quote for New Building

10:15 Steve Caraway- CCAO Service Manager

10:30 W&S Supt Rich Kasler - weekly updates

10:45 Assist. Chief Randy Crossen Jr.- Union Contract

11:30 LUNCH

~Agenda Items

Amended Certificate

Utility Permits

Engineer - Frost Law Enactment

Sheriff - JAG Grant Pre Award Conditions

Common Pleas Security - Surplus

Freedomlinx Internet and Digital Voice Agreement

Ohio Water Development Authority Fund Payment Request (Ratify Signature)

DLZ invoice for Unsewered Area Study to be paid from ARPA Funds

SF Restoration Invoice for CourtHouse Exterior to be paid from ARPA Funds

AEP Invoice for Hartman Lift Station to be paid from ARPA Funds

DLZ Invoice for US50 Phase 6/7 to be paid from ARPA Funds

Fields Excavating Invoice for US50 Phase 6/7 to be paid from ARPA Funds

EMS Union Contract - Signatures

Prosecuting Attorney Surplus

LEPC Appointments

Children Services Financing

Sheriff Surplus computer and keyboard

Buckeye Hills Policy Council

HAPCAP Bid Recommendation Waterloo Twp Flood & Drainage

Trimble Township Road Vacation

~Travel

Melissa Blank, EMA- 1/23/24 Perry Co EMA - Tier II Training

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Minutes

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the minutes from January 9, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Appropriations, Transfers, New Line Items Requests/Changes & Bills

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes including: Prosecuting Attorney: Transfer \$15,030.28 from 001.115.580200 P.A. VAP County Match to 169.2169.417100 Other Revenue; Engineer: Transfer \$52,335.94 from 491.1300.580102 Bond Transfer to 017.2017.422101 Transfers In and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Dir Jean Demosky - Contract for the Hive

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the following Subgrant Contract

Name of Contract Organization Integrated Services for Behavioral Health
 Organizations DUNS # 959410150
 Name of Staff Making Requests Melissa Ervin
 Total \$ Value \$51,900.00
 Contract Period 12/01/2023-11/30/2024
 Program Account and Code to be Charged TANF 209/510050
 Federal Award Identification # 2301OHTANF
 CFDA #'s 93.558
 Describe Billing Procedure and Cash Flow Subrecipient submits monthly invoices, payment made within 30 days
 Provider Contact: Kim Jackson
 Provider Phone # 740-594-6807

Procurement
 Bid Required No
 Sole Source No

Briefly describe the performance measures in the contract.
 Monthly invoices and quarterly reports reviewed by ACDJFS Staff.
 Verified Provider is not on list of persons/Organizations that:

1. Appear on the barred or suspended list in the "Excluded Parties List System" found at <https://www.sam.gov> Date 11/15/2023
2. Appear on the Auditor of State's List of unresolved audit findings found at <https://ohioauditor.gov/findings.html> Date 11/15/2023

Price/Cost Analysis attached: Yes

Approved:
 /s/ Keller T. Blackburn (-zw)-Legal Counsel Date 01/03/2024
 /s/ Melissa L. Ervin-Fiscal Officer Date 11/15/2023
 /s/ Tracy Partee-Fiscal Supervisor Date 12/02/2023
 /s/ Date 12/13/2023
 /s/ Lenny Eliason Date 01/23/2024
 /s/Charlie Adkins Date 01/23/2024
 /s/Chris Chmiel Date 01/23/2024
 /s/ Jean Demosky-Agency Director Date 12/27/2023

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Dir Jean Demosky - Athens Co JFS Resource Center Renovation Construction Administrations Phase

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the architectural consulting service contract for the Resource Center Renovations:

December 29, 2023
 Project # 2022011
 Jean Demosky
 13183 SR 13
 Millfield, OH 45761

Attn: Jean
 Re: Athens County Job and Family Services Resource Center Renovation Construction Administrations Phase

Dear Jean:

I am pleased to give you a proposal to provide architectural consulting services on the above project. I understand that I will be providing Construction Administration Services during the construction and closeout phase of the project. I will visit the job site weekly or as needed. Provide job site reports, meeting minutes, Review shop drawings, respond to RFIs, review pay requests, issue bulletins and change order as needed. I will update the permit drawings and provide a set of as-built documents at the completion of the project.

I anticipate that the 5 month construction schedule will require an average of 16 hours per month. 80 hours for the duration of the project.

Basic Architectural Services & Lump Sum Fee:

1. Basic Construction Phase Services:

| | | |
|-----------------------------------|------------|------------|
| a. 8 hours @ \$100/hour = \$8,000 | Total Fee: | \$8,000.00 |
| | | \$8,000.00 |
2. Reimbursables: This cost will be invoiced as a separate cost.

| | | |
|-----------------------|------------|------------|
| a. Printing: \$250.00 | Sub Total: | \$ 250.00 |
| | Total Fee: | \$8,250.00 |

We propose to provide the following Basic Services: * Indicates work is included. Items not marked are not included in Basic Services.

1. Perform a site assessment of the proposed building site to determine as-built conditions.
2. Preparation of design documents.
3. Provide State Building Code Review.
4. Prepare Model Energy Code submittal forms as needed for State Plan Review.
5. Preparation of construction documents.
6. Preparation of Contract Documents.
7. Provide limited estimates of construction cost.
8. Provide detailed estimates of construction cost.
9. Prepare interior design documents.
10. Submittal for State of Ohio Building Permits.
11. Submittal for Local Flood Plain Permit
12. Assist in solicitation of bids for construction.
13. Limited construction Administration.
- *14. Full Construction Administration.
- *15. Provide shop drawing review.

Additional Architectural Services

We have excluded the following items from our Basic Services:

1. Special hearings with the State Board of Building Appeals, including preparation and response to such meetings.
2. Special hearings with the City Zoning Board, including preparation.
3. Updating of any building Plumbing, Fire Protection, Heating and Air Conditioning, or Electrical systems to meet current building codes, other than in the remodeled areas indicated.
4. Preparation of as-built tracings. Incorporation of Addendum and Change Order items into the documents. (We understand that you will do this work, if required.)
5. Special studies, such as HVAC system study, fuel study, life cycle cost analysis, or other studies which may be requested.

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6. Site surveying. (We would assume that a full site survey of existing utilities and conditions would be provided for our use, if necessary).
7. Site Environmental Analysis. We would ask that the Owner take responsibility for determining if there is any site contamination, and correction of same, if necessary.
8. Major changes in scope of work, or major changes after our design has been completed.
9. Other Construction Phase Services, review of Contractor's wage rates, expediting of deliveries or locating suppliers of equipment.
10. Any work related to asbestos containing materials, PCB's, lead, or other environmental hazards, should they be encountered. Any such work in conjunction with the above listed items would be considered Additional Services, and would be provided on an hourly basis, at the rates listed below.

| | |
|--|-------------------|
| Principal's Time | \$100.00 per hour |
| Architect's Time | \$ 80.00 per hour |
| Interior Designer Time's | \$ 75.00 per hour |
| CAD Operator's Time | \$ 50.00 per hour |
| Expenses at Cost (mileage, reproduction, etc.) | |

Limitation of Liability

In recognition of the relative risks and benefits of the project to both the Client and the Consultant, I maintain professional liability in the amount of \$1,000,000/\$2,000,000.

Design without Full Construction Administration

It is understood and agreed that the Consultant's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Client. The Client assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the Client waives any claims against the Consultant that may be in any way connected thereto.

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In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Consultant.

If the Client requests in writing that the Consultant provide any specific construction phase services and if the Consultant agrees in writing to provide such services, then they shall be compensated for as Additional Services.

Termination

In the event of termination of this Agreement by either party, the Client shall within fifteen (15) calendar days of termination pay the consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement.

The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant no less than seven (7) calendar days' written notice.

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Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for any of

the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
- Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
- Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

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In the event of any termination that is not the fault of the Consultant, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination.

Payment Schedule

I would bill you based on work completed.

If you agree with these terms, please sign, and return one copy of this letter to my office.

Thank you for the opportunity to work with you. We are looking forward to a successful project.

Sincerely,

/s/ Richard Shultz, Architect

/s/ Lenny Eliason, Owner

Date: 01/23/2024

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Dir Jean Demosky - Inter-County Agreements

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to acknowledge receipt of the following Inter-County Agreement and Certification Release and Acceptance of Funds:

Section I: Release of Funds

In compliance with rule 5101:9-6-82 of the Administrative Code, the Erie Co DJFS agrees to the release of funds as enumerated below to the Athens Co DJFS

| Funding Source | | | Released Amount |
|------------------------|---------|-----------|-----------------|
| Child Support Training | JFSCCST | JFSFCS161 | \$251.75 |

Section I: Release of Funds

In Compliance with rule 5101:9-6-82 of the Administrative Code, the Crawford Co DJFS agrees to the release of funds as enumerated below to the Athens Co DJFS

| Funding Source | | | Released Amount |
|----------------|----------|----------|-----------------|
| TANF Regular | JFSCATFR | JFSCTF23 | \$6,148.76 |

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Amended Certificate

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins acknowledging receipt of the following Amended Certificates, dated January 22, 2024 prepared by Jill Davidson, Athens County Auditor.

To: Athens County, Athens-Hocking-Solid Waste

To: Athens County, Athens County Commissioners

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Utility Permits

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following Utility Permit:

Permit No. 24-518
 From: Athens County Health Department
 278 W. Union Street
 Athens, OH 45701

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: County Road # 96, Greens Run Rd

Description of Work: Replacing a filing STS with an EPA approved discharging STS. The health department requests to use the right away to run a sch. 40 sewer drain line to a discharge point to a creek behind the home.

Type of Installation: Underground (buried) Line Parallel to Road

Estimated Project Schedule 03/01/2024 to 03/16/2024

Athens County Commissioners

/s/Lenny Eliason

/s/Charlie Adkins

/s/Chris Chmiel

/s/Jeff Maiden, Athens County Engineer

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Engineer - Frost Law Enactment

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following recommendation by Engineer Jeff Maiden:

January 16, 2024

To: Athens County Commissioners
Lenny Eliason, MPA
Charlie Adkins
Chris Chmiel

Re: 30% Load Reduction

I respectfully request that the legal load limit be reduced by 30% on All County Roads, with the exceptions of (1) Athens CR33A- Old State Route 33 (2) Athens CR 33B-Diamond Brick Road (3)Athens CR 19-Radford Road (4)Athens CR7-Johnson Road, in accordance with Section 5577 of the Ohio Revised Code. This load limit reduction will become effective on February 1 st, 2024, and end on April 30 th, 2024. This reduction is intended to reduce the amount of road damage which occurs annually during the freeze-thaw cycle. Special Hauling Permits may be obtained from my office for companies and individuals that wish to exceed the 30% load limit reduction provided that a "Road Repair Agreement" (RUMA) have already agreed to pay for road damages caused by their hauling operations, and therefore do not need to apply for a special haul permit.

I also respectfully request that you endorse this procedure and encourage enforcement of this load limit reduction by the Sheriff's Department.

Respectfully,
/s/ Jeff Maiden, PE, PS
Athens County Engineer

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Sheriff - JAG Grant Pre Award Conditions Form

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve Commissioner Eliason to sign the JAG Grant Pre Award Conditions Form:

The Office of Criminal Justice Services requires agencies receiving federal and state funding to ensure all actions taken by their employees, contractors, and volunteers meet professional standards as determined by the Office of Criminal Justice Services, Ohio Revised Code, and Ohio Administrative Code. These standards help recognize the minimum expertise necessary to perform professionally credible work. The standards are not designed to identify the best or ideal person for any position. The effective application of these standards will require the development of a detailed job description containing additional information to suit a particular situation and need.

Any professional facilitating behavioral health services to individuals residing in Ohio must have a current license/certification in good standing with the Board or State Agency statutorily responsible for oversight. OCJS must be notified immediately if the professional's status changes from good standing.

By signing below, the project director, implementing agency authorized official and subgrantee authorized official acknowledge that they have read and understand the above information and attached forms.

The signatures must match the names on the title page.

/s/ Aaron Maynard-Project Director 01/11/2024
/s/ Rodney Smith-Implementing Agency Authorized Official 01/11/2024
/s/ Lenny Eliason-Subgrantee Agency Authorized Official 01/23/2024

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Common Pleas Security - Surplus

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following surplus as requested by Ron Hawk to be destroyed :

Property Description
Old desk - damaged

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Freedomlinx Internet and Digital Voice Agreement

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following Freedomlinx Internet and Digital Voice Agreement between Athens County Sheriff and Athens County Dog Shelter. The Sheriff and Dog Shelter will split the cost of the Agreement.

Customer Information:
Athens County Commissioners
13333 SR 13
Millfield, OH 45761

Estimated Days to Complete: 60

Services:

| Product/Service | Bandwidth/QTY | SVC Location | Monthly Fee | Equip/NRC | Contract Term |
|--------------------|---------------|------------------------------------|-------------|-----------|---------------|
| FLX-FIA-50M | 50M/50M | 13333 SR 13 Millfield, OH 45761 | \$480.00 | \$250.00 | 60 |
| Monthly Total | \$480.00 | | | | |
| One Time Fee Total | \$250.00 | | | | |

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

911 Josh Clegg- Quote for Furniture for New EMA and 911 Facility

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the Quote for the new furniture from National Business Furniture in the amount of \$45,379.66.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

911 Josh Clegg- Advertisement for Security Wiring at New Facility

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the posting and advertising of the security wiring for the new 911/EMA facility.

1.1 PROJECT INFORMATION

A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document.

Submit bids according to the Instructions to Bidders.

B. Project Identification: Athens County 911/EOC.

C. Owner: Athens County.

D. Architect: Brandstetter Carroll Inc.

E. Project Description: Project consists of the new 911 and EOC Facility.

F. Construction Contract: Bids will be received for the following Work:

1. Low voltage wire installation including HDMI, cameras, and access control
2. Networking racks, switches and programming
3. A/V system and displays.

BID SUBMITTAL AND OPENING

G. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Date: February 6, 2024
2. Bid Time: 9:30 a.m. EST, local time.
3. Location: Athens County Commission, 15 South Court Street, Athens, OH 45701

H. Bids received after this date and time will not be accepted. The owner reserves the right to reject any and all bids/proposals and waive all informalities and/or technicalities where the best interest of the Owner can be served. The owner will accept the most qualified and best bid that serves their interests.

1.2 BID SECURITY

A. All bids must be accompanied by a bid guaranty. The recommended form of bid guaranty is a BID GUARANTY and CONTRACT Bond in the full amount of the bid, including all add alternates, as prescribed by Section 153.571 of the Ohio Revised Code. Other acceptable forms of BID GUARANTY include a bid bond, certified check, cashier's check, or letter of credit equal to ten percent (10%) of the bid plus all add alternates. Bid security issued in bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety. In case a certified check is given, it shall be drawn payable to the order of the Athens County, Ohio.

B. If the BID is accepted, a CONTRACT must be executed and a satisfactory Performance/ Payment Bond furnished, conditioned according to law in the amount of one hundred percent A. (100%) of the CONTRACT price, within ten (10) days after notice of award. Sureties on all bonds must be satisfactory to the COUNTY.

1.3 PREBID MEETING

A. Prebid Meeting: There will be no Prebid meeting held. Contractors are welcome to visit the project site. Please contact Commissioner Eliason and/or Ms. Imler – 911 Director prior to visiting the site.

1.4 DOCUMENTS

A. Procurement and Contracting Documents: Obtain digital documents by visiting Brandstetter Carroll's planroom website www.bciplans.com. The fee for downloading digital documents shall be

\$75.00. Any printing costs shall be coordinated and incurred by the bidder.

1. For questions regarding procuring documents please contact Brandstetter Carroll Inc (Billy Ryker), 2360 Chauvin Drive, Lexington, KY, 40517, (859) 268-1933 or bryker@bciaep.com.

B. Drawings and Specifications can be examined at the following places:

1. Allied Construction Industries

- 2. ISQFT
- 3. CMD Group
- 4. Bid Clerk
- 5. McGraw Hill / Dodge
- 6. Construction Journal
- 7. BX Ohio

C. Contact Joshua Clegg at Athens 911 Inc with any questions or substitution requests.

- 1. Email: josh@athens911.com
- 2. Phone: 740-592-3272

1.5 TIME OF COMPLETION AND LIQUIDATED DAMAGES

A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time of 425 calendar days. Work is subject to liquidated damages per the Supplemental Conditions of the Contract.

1.6 BIDDER'S QUALIFICATIONS

A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder

911 Wages for Director Teresa Fouts-Imler

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the hiring of Teresa Fouts-Imler as the EMA Director and offering her 25% of the EMA Directors salary in the amount of \$14,560.00 per year. Teresa is dedicating 10 hours a week to the functions of EMA.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Ohio Water Development Authority Fund Payment Request - Ratify Signature

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to ratify Commissioner Eliason's signature on the Ohio Water Development Authority Fund Payment Request:

LGA Name: Athens County
 Project Name: US 50 Sanitary Sewer Improvements Phase 5
 Account No: 9373
 EPA Loan No: CS390005-0011
 Disbursement Request: 13
 Date Prepared: 01-16-2024 2:11:45 PM

| Payee | Invoice | Invoice Date | Invoice Amount |
|-------|-----------|--------------|----------------|
| DLZ | 000220034 | 12/21/2023 | \$36,319.28 |

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Ohio Water Development Authority Fund Payment Request - Ratify Signature

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to ratify Commissioner Eliason's signature on the Ohio Water Development Authority Fund Payment Request:

LGA Name: Athens County
 Project Name: US 50 Sanitary Sewer Improvement Phases 6 & 7
 Account No: 10089
 EPA No: OH-20975-2023
 Disbursement Request: 1
 Date Prepared: 01/16/2024 2:23:22 PM

| Payee | Invoice No | Invoice Date | Invoice Amount |
|--------|------------|--------------|----------------|
| Fields | 11 | 01/08/2024 | \$423,536.88 |

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DLZ Invoice for Unsewered Area Study to be paid from ARPA Funds

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the DLZ invoice for the Unsewered Area Study to be paid from ARPA Funds in the amount of \$1,397.82.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

SF Restoration Invoice for CourtHouse Exterior to be paid from ARPA Funds

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the SF Restoration Invoice for CourtHouse Exterior to be paid from ARPA Funds in the amount of \$65,000.00.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

AEP Invoice for Hartman Lift Station to be paid from ARPA Funds

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the AEP Invoice for Hartman Lift Station to be paid from ARPA Funds in the amount of \$3,208.66.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DLZ Invoice for US50 Phase 6/7 to be paid from ARPA Funds

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the DLZ invoice for the US50 Phase 6/7 to be paid from ARPA Funds in the amount of \$37,202.59.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Fields Excavating Invoice for US50 Phase 6/7 to be paid from ARPA Funds

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the Fields Excavating Invoice for US50 Phase 6/7 to be paid from ARPA Funds in the amount of \$587,996.28.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Prosecuting Attorney Surplus

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following Prosecuting Attorney Surplus to be destroyed as requested by Kim Withem:

Property Description:

- 1 black office chair, ripped at head rest
- 1 black office chair, ripped in seat area
- 1 black mesh and fabric office chair, fair condition

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

LEPC Appointments

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following LEPC Appointments, full list on page 39a.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Children Services Financing

Commissioners discussed the Children Services Building Bond, this in Not General Obligation it is a Levy Obligated Bond. Commissioner Adkins had some concerns about the building because the people voted for the kids and not for building purposes. The monies that the tax payers supported what does the kids get out of this by building a new facility. Commissioner Adkins is going to attend the Children Services Board meeting to get answers on his concern with how the levy money was being spent on a new facility and what the kids will get out of this.

Steve Caraway-CCAO Service Manager

Service Awards for Commissioner Chmiel and Commissioner Adkins from CCAO a block for every decade of service is added to the award. Benefits Plus Program, AFLAC has fallen below the threshold, can we give it some time and get a Rep in to see if we can get more employees on AFLAC. Auditor Davidson stated that there needs to be at least 10% participation in order to keep the supplementals up and going.

W&S Supt Rich Kasler - Weekly Updates

One Construction Crew is working with Fields, they are waiting to bore across SR 56 and bore around Heatherstone, which they are waiting for the permits for that. Finishing taps on Country Club Ln and Salem Rd., working on the Main from SR56 up to Bittersweet and Long Meadow. AEP has cut right away hoping for the 1 st of February for connection.

EMS Assistant Chief Randy Crossen Jr. - Updated SOG's

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the updates on the following SOG's:

- 7-01 Mission Statement & Core Values
- 7-02 General Statement on EMS Policy
- 7-06 Radio Communications
- 7-07 Emergency All Call of Duty Personnel
- 7-10 General Workplace Behavior
- 7-18 Emergency Standby Requests, Billing
- 7-21 Part Time Employment
- 7-23 Open Bidding Process, Open Shifts, Call-Offs
- 7-26 Part Time Employee Holiday Premium
- 7-33 Promotional Policy, Lateral Transfers
- 7-41 Uniforms, Personal Hygiene



State Emergency Response Commission

Local Emergency Planning Committee

Application of LEPC Member Appointments for Multiple Members

c/o Ohio EPA, Lazarus Government Center
50 W. Town St., Ste. 700
PO Box 1049
Columbus, OH 43216-1049

Local Emergency Planning Committee: Athens County

From 7 / 12 / 2023 through 8 / 1 / 2025

| Representing | Name | Title | Employer | LEPC Officer* |
|----------------------|--------------------|-------------------------|---------------------------|--------------------------|
| Fire | Robert Rymer | Chief | Athens City Fire Dept. | 2 |
| | Jerry Green | | Athens County FF Assoc | <input type="checkbox"/> |
| | Harry Barber | Chief | Nelsonville Fire Dept. | <input type="checkbox"/> |
| Law | Ralph Harvey | Captain | Athens City Police Dept. | <input type="checkbox"/> |
| | Rodney Smith | Sheriff | Athens Co. Sheriff Dept. | <input type="checkbox"/> |
| | Aaron Maynard | Captain | Athens Co. Sheriff Dept. | <input type="checkbox"/> |
| | Steven Daugherty | Lieutenant | Ohio State Highway Patrol | <input type="checkbox"/> |
| Elected Official | Charlie Adkins | Commissioner | Athens Co. Commissioner | <input type="checkbox"/> |
| Emergency Management | Teresa Fouts-Imler | Director | Athens Co. EMA | 1 |
| | Melissa Blank | Deputy Director | Athens Co. EMA | 3 |
| Hospital | Sierra Miller | Safety Officer | OhioHealth O'Bleness | <input type="checkbox"/> |
| | Jason Ervin | Safety Officer | Appalachian Behavioral | <input type="checkbox"/> |
| EMS | Amber Pyle | Chief | Athens Co. EMS | <input type="checkbox"/> |
| | Randy Crossen | Assistant Chief | Athens Co. EMS | <input type="checkbox"/> |
| Health | Jack Pepper | Administrator | Athens City/County Health | <input type="checkbox"/> |
| | Kate Cottrill | Emergency Response Cord | Athens City/County Health | 5 |
| Environmental | Nate Rath | Environmental Engineer | Ohio University | <input type="checkbox"/> |
| Transportation | Jeff Maiden | County Engineer | Athens County | <input type="checkbox"/> |
| Media | | | | <input type="checkbox"/> |
| Community Group | Jean Demosky | Director | Athens Co. Job & Family | <input type="checkbox"/> |
| | David Bradley | Disaster Response | American Red Cross | <input type="checkbox"/> |
| Industry | John Simpson | Director | Le-Ax Water District | <input type="checkbox"/> |
| Other | Jeff Slattery | Volunteer | Amateur Radio/Red Cross | 4 |
| | Ted Linscott | Trustee | Athens Twp. Trustee | <input type="checkbox"/> |
| | Andrew Powers | Chief | Ohio Univ. Police Chief | <input type="checkbox"/> |
| | Jill Harris | Emergency Manager | Ohio University | <input type="checkbox"/> |
| | Teresa Fouts-Imler | Director | Athens Co. 911 | <input type="checkbox"/> |
| | Josh Clegg | Coordinator | Athens Co. 911 | <input type="checkbox"/> |
| | Lori Price | Emergency Manager | Memorial Health System | <input type="checkbox"/> |

*indicate the following officer positions: (1) Information Coordinator; (2) Chairperson; (3) Emergency Coordinator; (4) Vice-Chairperson; and (5) Secretary

| | | |
|---|---------------|------------------------------|
| County Commissioner Name Lenny Eliason | Signature | Date Signed 1 / 23 / 2024 |
|---|---------------|------------------------------|

- 7-44 Full-Time Employment
- 7-46 Shift Trade Policy
- 7-61 Special Event Coverage
- 7-66 Forced Entry
- 7-68 EMS Chiefs Emergency Call Out, Use of County-Owned Vehicle
- 7-71 Training Department Policy
- 7-78 Mandatory Training Hours
- 7-81 Driving Policy
- 7-83 Daily Operations-Cleaning, Restocking, Inventory Control
- 7-84 Infection Control/Potential Narcotic Exposure
- 7-85 Management of Controlled Substances
- 7-86 Civilian Rider Guidelines

A copy of all the EMS's SOG's are available in the County Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Assistant Chief Randy Crossen Jr. - Updated Job Descriptions

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the updates on the following job descriptions:

- Compliance Manager
- Administrative Assistant
- Assistant Chief
- Captain
- Chief
- E.M.T
- Floater EMT
- Floater Paramedic
- Lieutenant
- Paramedic

A copy of all Job Descriptions are available in the County Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Assistant Chief Randy Crossen Jr. - New Hires

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following New Hires as requested by Assistant Chief Crossen Jr.:

- Alexandria Wollenberg, EMT as a Full-Time EMT Floater Position with a start date of January 26, 2024.
- Caleb Gonterman, Paramedic as a Full-Time Paramedic Floater Position with a start date of January 26, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Assistant Chief Randy Crossen Jr. - Non Bargaining Employees, Management & Administrative Assistant Raises

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the Non Bargaining Employees, Management, & Administrative Assistant raises be the same as the Union Employees Raises and the bonus, when the union receives theirs.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Assistant Chief Randy Crossen Jr. - Part Time Rate Increases

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following rate increases as recommended by Assistant Chief Crossen Jr.:

| | |
|--------------------------|---------|
| Part Time EMT Rate | \$14.55 |
| Part Time Paramedic Rate | \$17.61 |

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Executive Session

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to enter into executive session at 10:40 with Assistant Chief Crossen, Union Rep Steve Pallo, Union Rep Rick Trask, and Administrative Assistant Staci Giles to discuss the union contract and budget.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Regular Session

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to return to regular session at 10:54 with No Action at this point.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Assistant Chief Randy Crossen Jr. - Budget Issue

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to allow Commissioner Eliason and Clerk Rockhold to work with EMS on their budgeting issues to get them through until the first half tax settlement is disbursed or get other funding like an advance but will have to talk with the prosecutor. Commissioner Eliason also stated possibly doing a short term loan inside the year.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Sheriff Surplus

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following Sheriff Surplus to be destroyed as requested by Aaron Maynard:

| Property Description | Model No. | Serial No. |
|----------------------|----------------|----------------------|
| Dell Mouse | MS111-L | |
| Dell Keyboard | SK8120 | 04G481716164CJ0PMSA0 |
| Dell Monitor | E2010-Ht | 0C201R74445984AR5S |
| Dell Monitor | D2015HF | 08KVY27287249RAH61 |
| Dell Computer | Opti Plex 3020 | 20JCD42 |
| Dell Computer | Opti Plex 3020 | 54GR932 |

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

HAPCAP Bid Recommendation Waterloo Twp. Flood & Drainage

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the contractor with the most responsive bid for the Waterloo Twp. Flood & Drainage - Facility Improvements:

Competitive Sealed Bids Procurement - Contractor Recommendation

Engineers Estimate: \$41,783.00

Maximum Allowable Bid: \$50,140.00

B-F-22-1AE-1

Waterloo Twp. - Flood & Drainage - Facility Improvements

| Vendor | Bid Amount |
|--------------------------------------|-------------|
| 1. Schwartz & Wilson Excavating LLP | \$39,980.00 |
| 2. Jackson Brothers Construction LLC | \$40,710.00 |
| 3. Wilson Excavating LLC | \$44,038.00 |
| 4. York Paving | \$48,866.00 |

It is my recommendation that contract negotiations be initiated with the contractor with the most responsive bid, Schwartz & Wilson Excavating LLP 14500 TWP Rd 37, Thornville, OH 43076, and approve Commissioner Eliason to sign all necessary documentation.

/s/ Nathan Simons, Community Development Coordinator Hocking Athens Perry Community Action Agency

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Trimble Township Road Vacation

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve Clerk Rockhold to advertize for the Public Viewing and Hearing for Trimble Township Road 613 Vacation:

January 29, 2024

The Athens Messenger

Rt. 33 North & Johnson Rd.

Athens, Oh 45701

RE: Public Notice

PUBLIC VIEWING AND HEARING

The Athens County Commissioners will hold a public viewing at 8:30 a.m. February 20 in Trimble Township, Twp Rd 613 the public hearing will be held on February 20, 2024, at 9:30 a.m., in the Athens County Board of Commissioners meeting room, 2nd Floor Courthouse Annex, 15 South Court Street, Athens, Ohio for the purpose of vacating a township road. Situated in the State of Ohio, County of Athens, Township of Trimble, T-11, R-14, Section 24, being a 10' wide ingress/egress easement, 5' on either side with the centerline particularly described as follows: Beginning at Dead End for .129, ending at Athens Co. Rd. 31.

By Order of the Athens County Commissioners

Lenny Eliason, President

JoAnn Rockhold, Clerk

Publish 1/30 & 2/3

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Travel

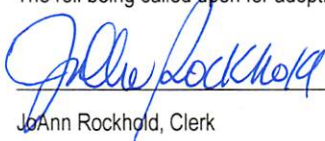
A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the following travel: EMA; Melissa Blank; Tier II Training, Perry County EMA; January 23, 2024

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

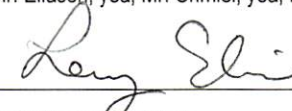
Adjourn

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to adjourn the above meeting.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.



JoAnn Rockhold, Clerk




Lenny Eliason, President



Alison Pierson, Assistant Clerk



Charlie Adkins, Vice-President



Chris Chmiel